

Reference no
Log no Cal/11/022 For office use

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Calne Area Transport		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation Parish/town council Other, please specify		
2. Your project			
Project Title/Name	Calne Town Map Boards		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	C.A.T. has developed, using funding from Calne Area Board and the Community Foundation, a large scale grid map of the Calne Town Area. This map includes safe routes for cyclists, pedestrians and mobility scooter users. If necessary the map can be updated. These maps need to be displayed in various parts of the town to point visitors and residents in the right direction. The plan is to erect 9 boards of two types depending on the location, but mainly in conjunction with existing Town Boards which are placed in strategic locations already and add an additional one at Beversbrook Shopping area and one at The Grove Youth Centre.		
In which community area does your project take	Calne		

<p>place? <i>(Please give name – see section 3 of the grants pack)</i></p>			
<p>I/we have discussed our project with the town/parish council?</p>	<p>Calne Town Development meeting Yes</p>		
<p>I/we have discussed our project with our Wiltshire councillor?</p>	<p>Yes Area Board Presentation June 2011 Also with Councillor C. Berry at Area Board Cycle Meetings</p>		

Where will your project take place?	Calne		
When will your project take place?	February 2012		
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Through work with the Go-Between Project, 2008, where public were questioned on transport needs. Through the Cycle and footpath survey 2010 / 2011 and the Public Transport Forum June 2011 where there were questions from the Public. From all this we were made aware of the lack of transport information presented in an easily understood manner and available to the public. The present Calne Area residents, newcomers and visitors, including tourists, will be able to access details of routes through and around Calne and the Calne Area.		
How many people will benefit from your project?	15,000		
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Yes 21		
To be completed ONLY where town/parish councils are making an application			
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No	
Could your project be funded from your reserves?	Yes	No	
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes	No	
Any other information about your project.			

3. Management			
<p>How many people are involved in the management of your group/organisation? Of these, how many are:</p> <p>Over 50 years Male</p> <p>25 – 50 years Male Female</p> <p>Under 25 years Male</p> <p>Disabled People Male</p> <p>1 1</p> <p>Black and Minority Ethnic people Male</p>			
<p>If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? From CAT's own funds</p>			
<p>How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?</p> <p>By carrying out feedback through the Calne Town Council, Calne Community Partnership website and member groups and from our own CAT members. If successful and well received this could lead to further projects.</p>			
Have you contacted			

<p>Charities Information Bureau for help with your application/ to seek other funding?</p>	<p>Yes</p> <p style="text-align: right;">Date October 2011</p> <p>No</p>		
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?</p> <p><i>Please list with amount applied for and whether you have been successful</i></p>	<p>Name of Funder</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	Solve	1000	
	Calne Town Council	3000	
	Calne Area Transport		503
<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>No</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>No</p>		

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2010	Month: December	Year: 2010		
A - Total income:	£7101			
B - Minus total expenditure:	£3092			
Surplus/deficit for year: (A minus B)	£4008			
Free reserves currently held:	£1150			
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
		P/C		
4 x Recycled Plastic Musketeer p	£3,350	Own fundraising/reserves	C	£508
5 x Post mounted panels	£5,370			£
Artwork	£336	Calne Town council	P	£3,000
Delivery	£252			£
Volunteer time	£340	Trusts/foundations		£
				£
	£	In kind	C	£340
	£			£
	£	Other		£
	£	Solve	P	£1,000
	£			£
	£			£
Total Project Expenditure	£9,648	Total Project Income		£4,848
Total project income B	£4,848			
Total project expenditure A	£9,648			

Project shortfall A – B	£4,800			
Grant sought from Wiltshire Council Area Board	£4,800			
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays	HSBC Account No: 091221671			
Please give the title name of the organisations' bank account e.g. current	Calne CAT Administration Sort Code: 40-16-04			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the

appropriate Area Board Locality Team (see section 3)

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